



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SOUTH EAST MANIPUR COLLEGE
Name of the head of the Institution		Dr.L.Khiloni
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03848265231
Mobile no.		9612446352
Registered Email		semco_college@rediffmail.com
Alternate Email		lkhiloni@gmail.com
Address		P.O.Pallel,Chandel District,Manipur
City/Town		Chandel
State/UT		Manipur
Pincode		795135
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Monica Jasmine Langhu
Phone no/Alternate Phone no.	03848265231
Mobile no.	7005270714
Registered Email	semco_college@rediffmail.com
Alternate Email	mjasminlanghu@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://semcol.edu.in/sites/default/files/downloads/AQAR%202018-2019_0.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://semcol.edu.in/semco-academic-calendar#:~:text=ACADEMIC%20CALENDAR%202019%2D2020

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.35	2016	15-Sep-2016	16-Sep-2021

6. Date of Establishment of IQAC

21-Apr-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of IQAC	05-Feb-2020 1	7

One Day online National workshop on writing Research Paper & Grant proposal	27-May-2020 1	100
Feedback Collection from Students	05-May-2020 1	48
Feedback Collection from Parents	05-May-2020 1	21
Feedback Collection from Alumni	05-May-2020 1	7
Feedback Collection from Teachers	05-May-2020 1	48
Three Days workshop cum hands on training programme on traditional Food Processing & Preservation	05-Jul-2019 1	10
Regular meeting of IQAC	03-Jun-2019 1	7
Regular meeting of IQAC	16-Aug-2019 1	7
Regular meeting of IQAC	15-Nov-2019 1	7
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of

No

the funding agency to support its activities during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Monitoring and regular follow up for implementation of academic calendar and preparation of teachers' lesson plan. 2. Reviewing and follow up of the detail action plans of the institutions. 3. Encouraging the faculty members for various research activities such as paper publication, presentation, participation in programmes such as Seminars, conference, workshops and refresher course etc. 4. Organising various cocurricular and social activities

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct rejuvenation of college pond	One day pond rejuvenation program under Jal Shakti Abhiyan on 29th July 2019.
To conduct training programme for Staff Students.	Three days workshop cum hands on training programme on traditional Food Processing and Preservation on 5th July, 2019.
To conduct NSS programme.	Swachh Bharat Internship by NSS I & II from 29th to 30th July, 2019.
To organise one day cleanliness drive in the College campus.	College inspection on Cleanliness drives of Chandel District by MAHUD on 10th August, 2019.
To organized exposure trip and excursion for staff and students.	Excursion tour to Darjeeling from 11th to 16th Nov, 2019.
Co-curricular Activities and Programmes.	(a) Observation of Swachhta Pakwada from 16th to 31st Jan, 2020. (b) Celebration of Matribhasha Diwas (Mother Tongue Day) on 21st February, 2020.
To conduct one day online National Workshop for the teaching staff.	One Day online National Workshop on writing Research Paper & Grant Proposal on 27th May, 2020.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
SEMCO Academic Committee	02-Jun-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	14-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	MIS has been used in practice to store Student data such as personal information, fee and library details and helps to view for category wise student data etc. The primary objective of the software is to speed up the manual process, accuracy of clerical data capture task and streamline the information as a centralize repository for student's information, courses, fee payment and recovery, registration and form fillup etc. The stored data is to be generated in the form of reports so as to take decision by the college management. Thus it enables the college to know the exact status of admitted and vacant seats of any class. Details of fee collected class wise and fee category wise analysis can be viewed. This system comprises of functions such as Registration of 1st year students, Fee payment, Promotion, ReAdmission, Issue of Certificate, Due recovery, Exam Form fillup and fine etc. Below are the primary modules of the system. a) Admission and fee payment reports can be generated whenever required. b) Student's Dues amount Recovery report c) Form fillup status

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum and syllabus is prepared by the affiliating University itself (Manipur University). For effective delivery of curriculum, South East Manipur College, Komlathabi have the following mechanisms: I. Induction Programme for

both the teachers and students are conducted before the session starts to familiarize teacher student relationship. II. Each department holds departmental meetings for distributing the topics in the syllabus to each teacher after discussion with them. III. Number of classes for each topic is decided according to the syllabus and routines prepared by the Academic Committee of which the principal is the chairperson. IV. Teachers prepared their lectures according to their allocated classes based on the syllabus. V.

Rich Library with open access system, updated books and journals with Inflibnet, e-books and e-journal and automation facility are made available for the benefit of students and teachers. VI. Various classrooms teaching method based on various needs of different subjects are regularly used for effective delivery of curriculum. a) Chalk and Blackboard method b) ICT-enabled teaching learning method c) Use of scientific models and charts for effective lecture d) Distribution of class notes by teachers. e) Group discussion amongst the students during the class. f) Paper presentation and seminars by the students related to the curriculum. g) Proper adequate equipments/instruments facilities avail to the students (for science department) for their practical classes. h) Need based survey programmes, field works and educational excursions are carried out by the departments. i) Project work conducted for the fulfilment of their degrees. j) Monthly test, regular assessment in practical classes, viva-voce are done to keep track on the improvement of the student.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Sociology	31/05/2013
BSc	Anthropology, Environmental Science	07/08/2003
BSc	Statistics, Physical Education	31/05/2013
BCA	Internet Programming, eCommerce	31/05/2013

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Five Days Anthropological Field Work conducted at Karymkhu (Khudei Khunou) Village	5
BSc	Ecological Field Work	3
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The Indoor sports facility has a score of 0.34, which is in between Neutral and Satisfied. Our college is trying its best to add more indoor sporting equipment in terms of lighting, sporting items and other infrastructure renovations thereby providing more accessibility for students. As the institution, being in a rural area is such that the WiFi/Internet connectivity gets hampered now and then due to road construction activity and weather. However, our college tries its best to get timely re-connection or get it repaired most of the time to avoid interruption. Field trips are conducted and organised in the inter or multi disciplinary trips, as they are most self financed by the college. The college would definitely arrange for specific departmental educational trips once it is financially sound so to achieve the greatest outcome of the trip/program. Easy access for any administrative is a must for a smooth running of an institution. The survey shows a score of 0.66 which is below satisfactory level. This would be shared with the administrative block to check for improvement.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	NIL	90	61	61
BSc	NIL	450	397	397

BA	NIL	750	493	493
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	951	Nil	86	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
86	25	34	2	Nil	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students have much easier for access towards college information related updates through this Mentor-Mentee practice. Teachers are assigned with additional fresh set of mentee at the beginning of each session. Each teachers act as parent and guardian for the students at the college, guiding them in any problem or doubts they encountered. The teacher make sure the regularity and participation of each of their mentee both in academic and extracurricular activities. A mentor reminds and ensures the mentee for regular and timely utilization of (N-List/Inflibnet) e-resources, online classes study materials and academic activities. Updating of both normal and urgent student related information, learning or exchange of study materials through social media like Whatsapp study group.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
951	86	1:11

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	Nil	Nil	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NIL	1st, 3rd 5th Sem, 2019	30/11/2019	15/01/2020
BA	NIL	2nd, 4th, 6th Sem 2020	31/05/2020	15/07/2020
BSc	NIL	1st, 3rd 5th Sem, 2019	30/11/2019	15/01/2020
BSc	NIL	2nd, 4th, 6th Sem 2020	31/05/2020	15/07/2020
BCA	NIL	1st, 3rd 5th Sem, 2019	30/11/2019	15/01/2020
BCA	NIL	2nd, 4th, 6th Sem 2020	31/05/2020	15/07/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

-At the beginning of the academic session, each teacher prepares a teaching plan. A copy of that after being countersigned by the HOD is submitted to the IQAC. After being reviewed by the IQAC, the same is given back to the respective department. Thus, the coverage of the syllabus is periodically reviewed. Also continuous evaluation is carried throughout the year by conducting regular class test and assignments in order to monitor the progress of the syllabus. -Appraisal of the staff by the students at the end of the term for each subject is also assessed. -Faculty members are also encourage to use various methods of teaching such as ppt. presentation etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

-As an affiliated College, the Manipur University calendar is adhered to, for conduct of Examinations and Holidays. In addition to this, a College Academic Calendar is prepared which contains a list of all the detailed schedules of action plans (interactive and innovative programmes) to be conducted by the College both at the faculty and student level. Staff as well as the student community received a copy of the calendar before the session to enable them to plan for the activities. -The IQAC Committee also prepared their own calendar which helps to enumerate academic programmes and activities for quality enhancement of the college. Any new programmes that can benefit the staff and students are availed by the IQAC during the course of the year after evaluating the activities in their meetings.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://semcol.edu.in/course-objectives-learning-outcomes#:~:text=DELETE-,COURSE%20OBJECTIVES%20%26%20LEARNING%20OUTCOMES,-Learning%20Outcomes%3A%C2%A0>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BA	NIL	128	115	89.84
NIL	BSc	NIL	119	101	84.87
NIL	BCA	NIL	7	7	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://semcol.edu.in/sites/default/files/downloads/survey%20report%20%20%202019-2020.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NIL	Nil
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3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	3	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Decision Support System to Determine Qualified Corn using TOPSIS Method	Dr. Nong maithem Ajith Singh	International Journal of Engineering and Advanced Technology (IJEAT)	2019	19	South East Manipur College	Nil
An Examination on Cloud Computing Future, Privacy of Data and Possibilities	Dr. Nong maithem Ajith Singh	International Journal of Engineering and Advanced Technology (IJEAT)	2019	18	South East Manipur College	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	13	Nil	Nil
Presented	2	2	Nil	Nil

papers

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Ek Bharat Shresttha Bharat Programme	EBSB Club	16	50
Swachhata Pakhwada 2020	EBSB Club	16	50
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
EBSB Programme	EBSB Club	EBSB Day-Film Screening of Madhya Pradesh	10	15
EBSB Programme	EBSB Club	Video conferencing with the pair college Govt. Nilkantheshwar PG College, Khandwa.	15	25
EBSB Programme	EBSB Club	EBSB Day - Solo and duet Hindi songs and dance.	10	25
EBSB Programme	EBSB Club	Learning Hindi class on Hindi alphabets.	5	23
EBSB Programme	EBSB Club	Essay writing on "The history of Madhya Pradesh, India".	5	10
EBSB	EBSB Club	Celebration	20	30

Programme		of Matribhasha Diwas/International Mother language Day		
Swachhta Pakhwada, 2020	EBSB Club	Plantation of saplings/trees	10	40
Swachhta Pakhwada, 2020	EBSB Club	Speech Competition on Swachhta, poster making, slogan writing.	10	40
Swachhta Pakhwada, 2020	EBSB Club	Cleanliness drive in the college campus with active participation of students, faculty and non-faculty, weeding out or recording of additional files, records as per procedure.	10	40
Swachhta Pakhwada, 2020	EBSB Club	Poster making competitions on water conservation	10	40
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2	Partially	2	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7648	1738214	Nil	Nil	7648	1738214
Reference Books	660	165450	Nil	Nil	660	165450
e-Books	135000	Nil	Nil	Nil	135000	Nil
Journals	13	Nil	Nil	Nil	13	Nil
e-Journals	6000	Nil	Nil	Nil	6000	Nil
Library Automation	1	Nil	Nil	Nil	1	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	51	1	1	9	0	11	9	5	0
Added	0	0	0	0	0	0	0	0	0
Total	51	1	1	9	0	11	9	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
National Library and Information Services Infrastructure for Scholarly Content (N-LIST)	https://nlist.inflibnet.ac.in/index.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
790000	784750	520000	515058

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. The College makes sure that maximum financial resources are utilized for maintaining the physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc. Various committees are formed to plan and look after the infrastructure of the College in line with the academic development of all the Departments. 2. Financial provisions are duly made from time to time in accordance to the requirements and needs of staff and students of the College. 3. Laboratories are maintained by the Laboratory Assistants and Attendants under the guidance of the Head of the Departments concerned. On the report and needful demand of the concerned HoDs, necessary action for up-gradation, replacement or purchase of additional equipment of the Departments is promptly taken up. 4. Library is provided with adequate resources for

reading and research both for the Teachers and the Students. The College also ensures that additional resources are provided through Infilbnet. Library resources are maintained and enhanced by the Library Committee. The Librarian is the overall in charge in the functioning of the Library. 5. Sports equipments are provided by the College and is maintained by the Department of Physical Education. Many of the students have participated in various sports like football, badminton, boxing etc. conducted by Manipur University. Students also represented Manipur University in the Inter university sports activities conducted in various parts of the Country. 6. Computers are maintained by the Department of Computer Science. Students of Computer Science utilized the computers for practical classes. Computers are also used by the Teachers and students of the College as and when required. Science Departments have a computer and a projector for Teaching and learning purposes. The Departmental computers are taken care by the Departments concerned. 7. Up-gradation of the equipment and repairing of the College infrastructure and other facilities like water cooler etc. are maintained in time to meet the needful demands. 8. Maintenance of the College campus is monitored through regular inspection by the IQAC and is reported to the Principal if and when further up-gradation is required, and accordingly necessary action is taken up. 9. IQAC takes an active role in the overall maintenance and utilization of the College infrastructure and various other facilities. The requirements of the staff and the students are collected by the IQAC on regular basis for discussion and intimated the proposal to the Principal. Necessary action is thereupon taken up with the activities of up-gradation and development of the College under the active role of the concerned Committees and the Staff.

<https://semcol.edu.in/sites/default/files/downloads/procedure%20and%20policies%20%202019-2020.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship for financially challenged General Student	3	12000
Financial Support from Other Sources			
a) National	(i) Post Metric Scholarship for SC Students, 2019-20 (ii) Post Metric Scholarship for Backward Class Students, 2019-20 (iii) Ishan-Uday Scholarship	850	4250000
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Three Day workshop cum hands on training programme on traditional Food Processing Preservation	07/07/2019	10	BVoc Department
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NIL	Nil	Nil	Nil	Nil
2020	NIL	Nil	Nil	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	Nil	NIL	NIL	NIL	NIL
2019	Nil	NIL	NIL	NIL	NIL

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Fresher's Meet	Institution	450
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	3rd Position in Badminton Championship representing India at Open Mixed double Team Event at Kuwait.	International	1	Nil	7105299	N. Purnima Devi

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a student council consisting of students from all the semesters. It is an elected body. Prior notification is given to the students inviting them to participate in the council. Elections are held and the student body is formed as per the election results. Inclusive of students from every community is ensured since the college has students from various communities. The student council is an active body working for the welfare of the student community. They organised programmes related to student's activities. Fresher's meet, cultural meets and other co-curricular activities are organised by the union on the advice of the teacher-in charge and the Principal. Maintaining a clean environment friendly college compound is one of the initiatives taken by the body. The Student Council works mainly for the benefit of the students throughout the year by pursuing several activities within and outside the college campus. They are an instrument in taking the initiative to monitor peaceful friendly environment and also maintain hygiene in the college campus. They work towards promoting and encouraging the students to participate in extra-curricular activities which will help the students to develop their personalities and face the challenges of life. They are participative and frequently meet the Principal to consider, evaluate and plan for any activities that is beneficial for the students as well as the staff. Thus, the Student Council act as a liaison between the principal, faculty and the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

a) Decentralization of Administration: Office administration of the College is done section-wise and department wise in co-ordination with the Principal's office. Procedure of departmental administration is linked with the Principal's office in proper channel. The Librarian and the Heads of the Department are subordinate executors of the College under the direct dealing of the Principal. IQAC of the College plays an important role in bringing out quality education. Hence the Principal, being the Chairperson of the IQAC delegates the members of IQAC to implement teaching -learning a very resourceful with quality for the students to impart. b) Participation in Management: All the teaching and non-teaching staff is made to equally involved in the work of College Management. Sub Committees namely Academic Committee, Examination Committee, Library Committee, Student' Welfare Committee, NSS Committee etc. take an important role and participated in the developmental programme of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is defined as the subjects that make up a course of study at schools, universities or colleges. It involves implementing different instructional strategies and organizational methods that are focused on achieving optimal student development and student learning outcomes. With these objectives in mind, the college teachers prepared their course outcomes and lesson outcomes beforehand. Lesson plans were prepared by each teacher for the lessons to be taught. Class notes were share to the students through Whatsapp groups formed for each semester students. This platform was used only for educative purposes. Sometimes videos and you tube links of lectures of related topics were shared too. Summative assessments were also given regularly so that students can

participate in the learning process. Students were also exposed to real life issues and skills.

Teaching and Learning

Teaching and learning process is the most important process in an educational institute .Therefore educators should plan their practises for teaching to the students so that there can be effective learning. Suggestions were given to the teachers by the IQAC team to enhance their teaching methods .Use of visual tools was encouraged. Group discussions were taken in the classroom. This helps the teachers to formatively assess through observation how well students are grasping new content and concepts. Students were frequently assessed. Mentor-Mentee system was introduced. Students were grouped and given a Mentor teacher not necessarily from the same subject teacher. This helps the students to share their challenges and feedbacks for overall improvement of the teaching learning process in the institute.

Examination and Evaluation

Examinations are conducted as per the instruction from the affiliating university. However internal evaluations were conducted by each department from time to time. Evaluation is an important component of the teaching learning process which helps the teachers to evaluate the learners and also helps the learners to evaluate themselves. This will improve the overall teaching learning process. Evaluation is a continuous process and so teachers conducted evaluations/class tests after completion of every unit. Regularly conducting evaluations helps the students to be prepared for the semester exams conducted by the board.

Research and Development

It has become important for college teachers to pursue research in various disciplines. Carrying research enables teachers to improve teaching learning methods. It empowers a teacher with knowledge. Teachers are encouraged to pursue their PhD studies whereby they take up research works. Many of the institute teachers have finished their PhD and any are doing their research side by side with their college duties. The College teachers have also took up many Minor and Major research works under UGC .All this will be helpful to

them, to the students and also carrying out research works will benefit the society.

Library, ICT and Physical Infrastructure / Instrumentation

Library is fully automated under INFLIBNET. There are books for every department. Reading room section is very comfortable. Various journals are subscribed. Newspapers are also subscribed which supplies daily news to the college community. Educationist/readers /learners from the neighbouring villages also enjoy the library facility of the college. Computers are available at every science departments. A common computer is also available for arts department. The clerical works are mostly done in the computers. And departments/offices of IQAC, RUSA, Principal are all equipped with computers, Printers, laptops etc.

Human Resource Management

One of the main purposes of the college is to equipped the students of the college with life skills for a brighter and better future. For this it is important to bring extracurricular activities too for giving them exposure to life challenges. It is also important to manage the teachers efficiently as they are the provider of all these knowledge and skills to the students. As such, quiz competitions, Debate competitions, painting competition, Study tours were organized for the students. Faculty members also attended workshops, seminars. Faculty Induction programmes, Orientation courses, Refresher courses etc from time to time to enhance their knowledge.

Industry Interaction / Collaboration

Skill based trades namely Information IT services, Food processing Engineering under B.Voc programme and certificate course in Horticulture under RUSA are linked with industry partners..Students are often taken to industrial sites to give them first hand information and knowledge on the running of certain industries. Besides, environment preservation being becoming an important challenge and issue of this era, some of the local staffs of the college collaborated with the village Eco Care Club to carry out many programs and activities all for the conservation and preservation of the degrading environment.

Admission of Students	<p>The college though located in a tribal area is attended by students of various communities, caste and religion. The college staffs have no discrimination against any of the students. Admission is open for any students. In fact many of the students belong to very low and low income families. Students are guided by the teachers and even the non-teaching staffs in choosing the subjects to be taken up. They seek advises and so counselling has always been given to them by the teachers .The IQAC team also plays a big role in advising the students to choose subjects best in the interest of the students.</p>
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>Applications are directly submitted in the college office. Students are always given guidance in choosing their subject courses. Teachers are ever ready to help the students at the time of admission and throughout their study. 50 discount is given to the physically challenged students at the time of admission.</p>
Examination	<p>Examinations are conducted in the college as per the rules and regulations of Manipur University. The exam dates are fixed by the university. Evaluation of the answer scripts are done by the Manipur University. However internal evaluations are done in the college from time to time to assess the students.</p>
Planning and Development	<p>The administrative office is partially automated. Most of the works are done online especially during the outbreak of Corona in the early 2020.The library is well planed and automated. Reading area is well maintained .Teachers common room is also well maintained. There are students sitting area in the compound .Trees were planted to give shades to everyone during the hot summer days. There is a small zoological garden in the compound with a small pond to give the required water to maintain and nourish the greens. It is desirable to make the college an eco friendly campus.</p>
Administration	<p>The college started as a private</p>

college established by the elders of a village. So there is a Governing Body of elders of the village managing the college. The college became a government aided college. It is administered by the principal who is supported by the vice principal. The HODs of all the departments will look after their own departments. The principal meets with the HODs regularly for effectiveness in the college programmes of teaching and learning. Besides, there are various committees of teachers who look after certain needs of the college. The non-teaching staffs of the college is headed by the head clerk who keeps a check on the functioning and working of all the non-teaching staffs. The librarian and her team look after the library.

Finance and Accounts

Admission is done in the clerical office .The there are respective clerks for each semester. All the clerical works are monitored by the Head Clerk. Fees are paid in cash but are automated. Salaries of the teaching and non-teaching staffs are transferred to their respective accounts. PFMS is, implemented in transferring cash to the vendors in respect of money received from UCG under various schemes.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
2020	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
TEQIP-III Sponsored Faculty Development Programme (FDP) on Language and Speech Processing	1	01/11/2019	06/11/2019	6
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
86	86	59	59

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity leave, study leave, duty leave	Special leaves for trainings like office procedure, account and any training related to their post.	10 pc financial aid to 1st Semester General students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Auditing is important so as to ensure that financial information is represented fairly and accurately. Therefore the institution conducts audit annually. The Internal audit is conducted by the auditors appointed by the governing body of the college. The external audit is done by a chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Manipur	Yes	IQAC Academic

		University		Committee
Administrative	Yes	Cooperative Society	Yes	Management/Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Provides feedback suggestions for the college development. 2. Helps to assess the academic progress of the students. 3. Parents are contacted when their wards has low attendance.

6.5.3 – Development programmes for support staff (at least three)

Two non teaching staff attended State Accounts Training from 7th Aug 2019 - 25th Feb 2020

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Further strengthen the performance of the Research Committee formed to foster academic research among the teaching staff. 2. Enhance the use of ICT by faculty in the teaching-learning process. 3. Contact various batches of alumni for strengthening the Alumni Association and also to register the association at the earliest.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Teacher/Parent/Alumni Feedback Survey	05/05/2020	05/05/2020	15/05/2020	124
2019	Conduct frequent meeting of IQAC so as to improve quality education	03/06/2019	03/06/2019	05/02/2020	7
2019	Teachers' Orientation	10/07/2019	10/07/2019	10/07/2019	58
2019	Students' Orientation	16/07/2019	16/07/2019	16/07/2019	102
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme				
			Female	Male
Nil	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Four Solar power street lamps are installed in the college. 2. A solar panel is also installed which provides alternate source of electricity. 3. LED blubs are used for less energy consumption. 4. Maintaining and preserving the botanical garden in the campus. 5. Trees are planted for providing shades and for circulation clean air in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	29/07/2019	2	Swachh Bharat Summer Internship, NSS	Cleaning the College and Kapaam Village by the students under the guidance of the NSS I II.	25
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Value and Professional Ethics	10/03/2020	The Constitution of India has placed 'education' as the fundamental right of every citizen of the country. Higher education, the pillar of career and leadership building, plays a vital

role in the social and economic development of a society and the nation. Great role and responsibility is entrusted to the Higher Education Institutions (HEIs) in building strong leadership and well-knit society through excellence in academics, ethical curricula and community engagement. The purpose of education in general and higher education in particular is to facilitate actualization of human potential by making its stakeholders, particularly higher educational administrators, teachers, and learners, conscious of human values and professional ethics. Therefore, HEIs are required to create high quality practices and an environment that is supported with human values and professional ethics to ensure their dignity and integrity. Physical-psychological knowledge and financial infrastructure of HEI needs to grow with values and ethical practices. Handbook of 'Code of Ethics' describes the principles and guidelines to be followed by all the stakeholders of the HEI. <https://semcol.edu.in/sites/default/files/downloads/Human20values202620Ethics20202019-2020.pdf>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Smoking Day	11/03/2020	11/03/2020	35
World Environment Day	05/06/2019	05/06/2019	48
International Yoga Day	21/06/2019	21/06/2019	101

Independence Day (March Past Contingent)	15/08/2019	15/08/2019	40
17th World Suicide Prevention Day	28/09/2019	28/09/2019	69
National Unity Day	31/10/2019	31/10/2019	37
International Human Rights Day	10/12/2019	10/12/2019	71
National Voters Day	25/01/2020	25/01/2020	47
International Women's Day	08/03/2020	08/03/2020	110
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Observation of World Environment Day on 5th June, 2019 2. Swachh Bharat Summer Internship on 29-30 July 2019 by cleaning the College and Kapaam Village by the students under the guidance of the NSS I II. 3. Pond Rejuvenation under Jal Shakti Abhiyan on 29th July, 2019 4. One day cleanliness drive on 10th August, 2019 5. Plantation and cleaning of the College campus on 2nd October 2019 under Swachhata Hi Seva Campaign. 6. Social service within and outside of the college campus on 2nd Oct, 2019.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A. TOPIC: Tranquility and Harmony - serving the striving people (Menkang villagers) post ethnic clash AIMS: The Institution stands for value based service of society at the time of need to achieve harmonious life among all the communities. Serving of striving people of Moyon tribe of Menkang village who unfortunately lived homeless for years after bloodiest ethnic clash of 1991-1992 between Naga and Kuki is one remarkable endeavor, the Institution rendered in human service for peace and tranquility by providing all the necessary basic needs. CONTEXT: Menkang village is a Moyon tribe village erstwhile located near the commercial Indo-Mayanmar border town, Moreh of Manipur. The village is minority Naga Tribe in the area which had worst impact to the Naga-Kuki clash of 1991-1992 that left all the people including women and children homeless. Incidentally, Menkang Villagers belonging to Moyon Tribe later sought shelter to the village authority of Kapaam which is the largest Moyon village in the state. The village authority approached to the College to provide shelter for the ill fated displaced people for whom the college did its best for serving people by providing all the basic needs. PRACTICE: It was a joint venture of Kapaam village authority and college authority to provide shelter to the displaced people in the 100 bedded Sports hostel of the college. A total of 64 people including both women and children were in the hostel from March 2019 to March 2021. Teacher and students volunteers were actively engaged to provide all the basic needs including medical aid to the ill fated people. Regular counselling of elders and youngsters by well experienced teachers were arranged to relieve their mental pressure out of the conflict and bloodshed so as to restore peace and tranquility that may ultimately lead to harmonious life. Thereafter, Kapaam village authority granted a piece of land to them for their permanent settlement. EVIDENCE OF SUCCESS: Menkang villagers of Moyon Tribe are now settled in the area of Kapaam village. They are doing well in all

sphere of life with a sense of security and liberty. The vital role of the College would not be ignored by anyone in future. PROBLEMS ENCOUNTERED AND RESOURCE REQUIRED: Financial constrain in the initial stage was the major hurdle which was solved by monetary donation by teachers, students and villagers. Medical aid for elders and children were provided with the help of staffs of the PHC, Kapaam. Education for children had to be arranged with the help of local educational institutions. NOTE (OPTION): Man-made disasters have to be tackled by man and so is the care of our brethren of Menkang village by giving them new hope of life in a joint venture of college and village authority. B. TOPIC: Education for under privilege section AIMS: 1. To promote quality and excellence in Higher Education enabling the students in building a prosperous, harmonious, self-sufficient and sustainable society. 2. Ensure access to quality education to students from socially excluded background. 3. To promote the slow learner students to get through their exams/career. 4. To bring quality and value based education in spite of frequent bandhs and strikes in the state. 5. To motivate and encourage students to take courses offered in the college for better prospects. CONTEXT: The South East Manipur College, Komlathabi is situated in a remote and multi ethnic area of Chandel district, Manipur. It was established with a vision to enhance quality and academic par-excellence to the underprivileged and marginalized students of the region. Equal access to education for students belonging to different economic and community backgrounds have been the objectives of the college. Availing quality based educational opportunities to a wider section of the student community who aspire for quality education but fail to access of it has been recognized as one of the major drawbacks of Indian higher education system. There has been a huge gap in the educational opportunities made available to students. The presence of widespread disparity in the society had led to the need to bridge this huge gap. Thereby, the college made attempt to enable weaker section students irrespective of their background to have equal access to the education they deserve. PRACTICE: Students irrespective of their gender and background are granted admission in the College. Special efforts are taken care of by various committees so that every students have equal access to resources and opportunity in key learning activities. ADVANTAGES: 1. The College serves as an advantage in attracting teachers and students of various communities to develop strength in terms of knowledge and skills. 2. Students of various ethnic groups cooperate and develop a sense of communal harmony and unity. 3. Enhancement of the confidence levels and communication skills among the underprivileged students. PROBLEMS ENCOUNTERED: 1. Training the underprivileged students to avail modern technologies especially during the pandemic since classes are conducted on online mode. 2. Slow and fluctuating internet connectivity. 3. Lack of funds to provide smart phones to poor and needy students. 4. Lack of introducing self-financing courses. EVIDENCE OF SUCCESS: 1. A number of students belonging to backward classes complete their degree and secure jobs in Government and private sectors. 2. Students inculcated proactive attitude on par with their peers of privileged background. RESOURCE REQUIRED: 1. Financial supports to be provided to the deserving students. 2. Accessible infrastructure is prerequisite while providing admission to academically deserving physically challenge students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://semcol.edu.in/sites/default/files/downloads/best%20practice%20%202019-2020.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Uniqueness of participatory activities in the College: The College has set various visions to transform the lives of the rural people which would be possible only through proper training and orientation of staff as well as students from time to time as and when required. The college community sincerely participated in such academic activities as its major mission to get all the possible benefits and knowledge out of each activity which are organised in well planned manner. It also boosts the coordination between the teachers and students that serves the very purpose of participatory activities involving majority of students which marks/implies the good venture of all the activities. Some of the remarkable activities are orientation and training programmes for students and staff such as 3 days' workshop cum hands on training to students and staff for preservation and processing of traditional food held on 5th July to 7th July, 2019 which is quiet relevant and applicable to rural life that entrusted local people for small scale entrepreneurship. There was also teachers' orientation programme in the form of National workshop on writing Research papers and grants proposal held on 27th May, 2020 in online mode which encouraged teachers for research activities and also paved way for new height in academic excellence. There were solely student centric programmes organised to train students for service of humanity at their best level. The NSS -I II programme on Swachh Bharat Internship from 29th to 30th July, 2019 was one of the remarkable activities our students outperformed in many events. Recreational and exposure trip to Darjeeling from 11th to 15th Nov.2019 was arranged for the students along with some Staff to refresh them from possible stress and expose them to different culture and place. The College also actively participated in cleanliness drive of Chandel District by MAHUD Department, Government of Manipur on 10th August, 2019. National events such as observation of Swachhta Pakwada from 16th to 31st January, 2020 and celebration of Matribhasha Diwas (Mother Tongue Day) on 21st February, 2020 were organised with various events to promote co-curricular activities of the students. The uniqueness of participatory programme of the College is very impressive and it is generally obvious that such programmes would be an important strategy to achieve the goal/ vision of the Institution where many under privileged and multi ethnic students are nurtured

Provide the weblink of the institution

<https://semcol.edu.in/sites/default/files/downloads/institutional%20distinctiveness%20%202019-2020.pdf>

8.Future Plans of Actions for Next Academic Year

1. Conduct NEP related programmes and NAAC related Workshops and Seminars.
2. Organize and conduct National Level workshop and seminars in collaboration with neighbouring colleges.
3. Formation of NCC for girl students.
4. Strengthening the mentoring system of the students for a progressive all round development.
5. Encourage and Implement alternate mode of teaching learning system.