

Minutes of IQAC Meetings

2019-2020

Meeting 1

The first IQAC meeting was held at the IQAC Office chaired by the Principal on the 3rd of June 2019 to discussed and planned out for the new session 2019-2020.

Members Present:

1. Dr. L. Khiloni	Principal
2. Monica Jasmine Langhu	Coordinator
3. RoelOmilan	Member
4. AlitaTarao	Member
5. S. Shyamchandra	Member
6. Cliff Serbum	Member
7. CR. William Moyon	Member

Agenda & Resolutions taken:

- i. Preparation of Institutional and IQAC Calender for the academic year.
The members resolved to complete the Institutional and IQAC Calender by 12th June 2019
- ii. Observance of World Environment Day on the 5th of June 2019.
- iii. To observe International Yoga Day on 21st June 2019 (15th June to 30th June).
- iv. Teachers' and Students' Orientation programmes to be conducted for the new academic session on 3rd and 4th July 2019 as reflected in academic calendar.
- v. To organize social work under Jal Shakti Abhiyan on 29th July 2019.
- vi. HOD Meetings, Departmental meetings and maintenance of Departmental Activity Records.
All members resolved to have the above mentioned meetings as per the Institutional calendar.
- vii. Teachers' activity and records - Lesson Plans, updation of their profiles etc. to be updated as and when required.
- viii. Organizing of exposor trips for the college staff in consultation with them.
- ix. To sit for a regular/monthly IQAC meeting.

Sd/-

(MONICA JASMINE LANGHU)
IQAC Coordinator

Sd/-

(DR.L.KHILONI)
Principal

3/6/2019
Principal
South East Manipur College
Komiathabi

Meeting 2

The 2nd IQAC meeting was held at the IQAC Office chaired by the Principal on the 16th of August 2019 at 2:00 pm.

Members Present:

1. Dr. L. Khiloni	Principal
2. Monica Jasmine Langhu	Coordinator
3. RoelOmilan	Member
4. AlitaTarao	Member
5. S. Shyamchandra	Member
6. Cliff Serbum	Member
7. CR. William Moyon	Member

The following agendas were discussed and planned out:

- i. Entrusting of Activities to related Committees.
- ii. Conducting of Self- financed programmes like Seminars, Workshops and other extracurricular activities for both staffs and students.
- iii. To participate Manipur University Inter college football (men) tournament, starting from 25th August.
- iv. To observe International Literacy Day on 8th Sep 2019.
- v. To organize 17th World Suicide Prevention Day, in collaboration with District Health Society, Chandel, on 28th September 2019.
- vi. To observe Gandhi Jayanti on 2nd Oct 2019 by doing social work/cleanliness drive.
- vii. To observe International Teachers' Day on 5th October 2019.
- viii. To organize Freshers' Day celebration on the 16th October 2019.
- ix. To observe National Unity Day on 31st October 2019.
- x. To organized an Interdisciplinary study tour/exposer trip for the students during the month of October 2019.

Sd/-
(MONICA JASMINE LANGHU)
IQAC Coordinator

Sd/-
(DR.L.KHILONI)
Principal

16/8/2019

Principal
South East Manipur College
Komiathabi

Meeting 3

The 3rd IQAC meeting was held at the IQAC Office chaired by the Principal on the 15th of November 2019 at 1:30 pm.

Members Present:

1. Dr. L. Khiloni	Principal
2. Monica Jasmine Langhu	Coordinator
3. Roel Omilan	Member
4. Alita Tarao	Member
5. S. Shyamchandra	Member
6. Cliff Serbum	Member
7. CR. William Moyon	Member

The following agendas were discussed and planned out:

- i. To observe International Human rights day on 10th Dec. 2019.
- ii. To observe College Foundation Day on 2nd January 2020.
- iii. To organize & participate activities related to Ek Bharat Shresta Bharat programme in coordination with EBSB Club starting from 16th January 2020.
- iv. To observe National Voters' day on 25th January 2020.

Sd/-

(MONICA JASMINE LANGHU)
IQAC Coordinator

Sd/-

(DR.L.KHILONI)
Principal

15/11/2019

Principal
South East Manipur College
Komiathabi

Meeting 4

The 4th IQAC meeting was held at the IQAC Office chaired by the Principal on the 5th of February 2020 at 1:30 pm.

Members Present:

1. Dr. L. Khiloni	Principal
2. Monica Jasmine Langhu	Coordinator
3. RoelOmilan	Member
4. AlitaTarao	Member
5. S. Shyamchandra	Member
6. Cliff Serbum	Member
7. CR. William Moyon	Member

The following agendas were discussed and planned out:

- i. To observe International Women's Day on 8th March 2020.
- ii. To observe No Smoking day on 11th March 2020.
- iii. Data collection and documentation of AQAR 2019-20 for students and teachers.

Sd/-

(MONICA JASMINE LANGHU)
IQAC Coordinator

Sd/-

(DR.L.KHILONI)
Principal

5/2/2020
Principal
South East Manipur College
Komiathabi